

**Dodge County, State of Wisconsin
Information Technology
Tuesday, March 8, 2016**

Minutes of the March 8, 2016 Information Technology meeting held in the Dodge County Administration Building, in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 5:30 PM.

Members Present: Maly, J. Bobholz, Duchac, M. Bobholz, Houchin

Members Excused: None

Also Present: Jim Mielke, County Administrator; Julie Kolp, Finance Director; Ruth M. Otto, Director of Information Technology

Meeting called to order at ^{5:30}~~5:45~~ PM by Supervisor Duchac.

Supervisor Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is a quorum at start of meeting.

Supervisor Duchac confirms compliance with open meetings law following brief posting report by IT Director.

Supervisor Maly took over the meeting at this point.

Motion by J. Bobholz, seconded by Houchin, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments or Committee Member reports.

Motion by Duchac, seconded by J. Bobholz to approve minutes from February 16, 2016 of the Information Technology Committee meeting. Motion carried. M. Bobholz and Houchin abstained.

Discussion was had on the proposal and resolution for the consulting agreement with GFOA. Julie Kolp, Finance Director and project manager for this project, responded to the committee's questions on handling the project manager role as well as her role as Finance Director and thought it should be considered to bring someone from the outside to assist. Maly was also concerned on how this project is enlisting the services of GFOA to ensure closure of this project yet the County does not formally have a project closure process. Otto did add that the Information Technology department does have a process it follows to ensure closure of projects but there are many others outside of technology to consider. A motion was made by Duchac, seconded by Houchin, to approve the resolution to move forward with the GFOA consulting agreement. Motion carried.

Discussion was had on the fire suppression system currently installed in both the main data center as well as the DR data center. Both rooms currently have sprinkler heads and it was requested by Otto to investigate a chemical fire suppression system to least damage the equipment if there is a fire in either room. The Building Committee did review quotes for a system for the main data center and it was now requested to look at the DR room as well and then determine the next course of action.

Under the IT Director's report the following were summarized and reviewed:

- Kronos project – Advanced Scheduler is moving forward. Talent Acquisition is scheduled for April 1st.
- NetSmart – progress is made, site visit by both the clinical and financial sides of NetSmart.
- GCS – At this point the permits system is being worked on.
- Secured Electronics project – Discovery through walk arounds on where things are to be terminated to versus where they were planned.

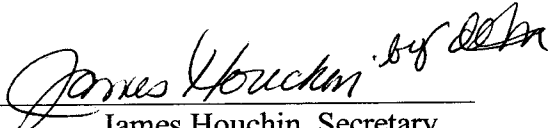
Consideration for Action:

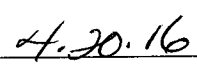
A motion was made by Houchin, seconded by J. Bobholz, to approve all items for consideration with a single vote. Motion Carried.

- Approval to pay for maintenance for IPMonitor from BU 1811.5249 for \$599. This is a 2016 budget item #47 for \$750.
- Approval to pay for maintenance for JD Edwards from BU 1814.5249 for \$29,299.24. This is a 2016 budget item #81 for \$32,148.90.
- Approval to pay for subscription for ArchiveSocial from BU 1814.5249 for \$2,189. This is a 2016 budget item #84 for \$7,200.

Suggested next committee meeting date: Wednesday, April 20th at 5:45 PM in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Meeting adjourned by Chair Donna Maly at 7:00 PM.


James Houchin, Secretary


Date